

Real Estate Documents List

Sept 21, 2010

- All Documents are fully editable/customizable
- You can add unlimited number of your own forms.

Common Real Estate Documents

Category	Template name	Template Purpose	Last Change Date	
Agreements – Use & Occupancy	Use & Occupancy Buyer Enters	Permit Buyer to enter property pre-closing	Sept 21, 2010	
	Use & Occupancy-Seller Remain	Permit Seller to remain in property post closing	Sept 21, 2010	
Check Lists	Check List Purchase	Purchase Closing Check List	Sept 21, 2010	
	Check List Refinance	Refinance Closing Check List	Sept 21, 2010	
	Check List Sale	Sale Closing Check List	Sept 21, 2010	
	Closing Day Check List	Closing Day Check List	Sept 21, 2010	
	Contract Check List	Contract Closing Check List	Sept 21, 2010	
	Lease Check List	Lease Closing Check List	Sept 21, 2010	
	Contract - Clauses	Contract Clauses	Various contract related clauses (over 40) for use as cut & paste	Sept 21, 2010
Contract	Condominium Contract	Purchase & Sale Contract	Sept 21, 2010	
	Contract Addendum	Agreement to Amend Contract	Sept 21, 2010	
	Driveway Easement	Agreement Between Owners for Maintenance of Driveway	Sept 21, 2010	
	Escrow Agreement	Agreement to Hold Funds	Sept 21, 2010	
	Installment Sales Contract	Purchase & Sale Contract	Sept 21, 2010	
	Letter of Intent to Purchase	Letter Form of Intent to Purchase	Sept 21, 2010	
	New Construction Condo	Purchase & Sale Contract	Sept 21, 2010	
	New Construction	Purchase & Sale Contract	Sept 21, 2010	
	Purchase & Sale 1	Purchase & Sale Contract	Sept 21, 2010	
	Purchase & Sale 2	Purchase & Sale Contract	Sept 21, 2010	
	Purchase & Sale 3	Purchase & Sale Contract	Sept 21, 2010	
		Termination of Contract	Agreement to terminate Contract	Sept 21, 2010
	Invoices	Invoice-Purchase	Invoice-Purchase	May 3, 2010
Invoice-Refinance		Invoice-Refinance	May 3, 2010	
Invoice-Sale		Invoice-Sale	May 3, 2010	
List of Services		List of Services	May 3, 2010	
Lease - Clauses	Lease Clauses	Various lease related clauses (over 30) for use as cut & paste	Sept 21, 2010	

Real Estate Documents List

Sept 21, 2010

- All Documents are fully editable/customizable
- You can add unlimited number of your own forms.

Lease	Apartment	Apartment Lease	Sept 21, 2010
	Assignment of Lease	Lease Assignment	Sept 21, 2010
	Commercial Lease with Rules	Commercial Lease w/rules	Sept 21, 2010
	Guaranty	Personal Guaranty for Lease Obligations	Sept 21, 2010
	House	House Lease	Sept 21, 2010
	Option to Lease	Lease Option for Premises	Sept 21, 2010
	Lease for Part of Building	Lease for a Part of Building	Sept 21, 2010
	Rental Application	Application for Rental Agreement	Sept 21, 2010
	Store Lease 1	Store Lease	Sept 21, 2010
	Store Lease 2	Store Lease	Sept 21, 2010
	Store Lease-Tenant Oriented	Store Lease-Beneficial to Tenant	Sept 21, 2010
	Sublease	Sublease of Premises	Sept 21, 2010
Letters	Attornment	Letter to be given to tenants by new owner	May 3, 2010
	Buyer's Review to Seller's Attorney	Buyer's Attorney Review Letter of Contract	May 3, 2010
	Closing Date Notice	Closing Date Notice	May 3, 2010
	County Recording	Filing Transmittal Letter	May 3, 2010
	File Notice Settle	Filing Transmittal Letter	May 3, 2010
	General Letter	General Letter	May 3, 2010
	General Letter-Lender	General Letter to Lender	July 29, 2010
	Mortgage Broker Fee Request	Mortgage Broker Fee Request	May 3, 2010
	Mortgage Broker Payment	Mortgage Broker Payment	May 3, 2010
	Mortgage Payoff 1 st Mtg	Mortgage Payoff 1 st Mortgage	May 3, 2010
	Mortgage Payoff 2 nd Mtg	Mortgage Payoff 2 nd Mortgage	May 3, 2010
	Mortgage Payoff Req 1 st Mtg	Mortgage Payoff Request 1 st Mortgage	May 3, 2010
	Mortgage Payoff Req 2 nd Mtg	Mortgage Payoff Request 2 nd Mortgage	May 3, 2010
	Realtor 1 Payment	Realtor 1 Payment	May 3, 2010
	Realtor 2 Payment	Realtor 2 Payment	May 3, 2010
	Standard Letterhead	Standard Letterhead	May 3, 2010
	Surveyor Payment	Surveyor Payment	May 3, 2010
	Tax Payment	Tax Payment	May 3, 2010
	Title Order	Title Order	May 3, 2010

Real Estate Documents List

Sept 21, 2010

- All Documents are fully editable/customizable
- You can add unlimited number of your own forms.

	Title Payment	Title Payment	May 3, 2010
	Title Run Down Request	Title Run Down Request	May 3, 2010
	Title Update	Title Update	May 3, 2010
	Water Reading Request	Water Reading Request	May 3, 2010
	Wire Instructions	Wire Instructions to Lender	July 29, 2010
Misc.	Bill of Sale-Business	Bill of Sale to Transfer Business	Sept 21, 2010
	Bill of Sale-Personal Property	Bill of Sale to Transfer Personal Property	Sept 21, 2010
	Case Date Form	Case Date Output Form	Sept 21, 2010
	Warrant of Satisfaction	Document to Discharge Judgment	Sept 21, 2010
Mortgage & Note - Clauses	Mortgage/Note Clauses	Various mortgage/note related clauses for use as cut & paste	Sept 21, 2010
Mortgage & Note	Assignment of Mortgage	Mortgage Assignment to Third Party	Sept 21, 2010
	Assignment of Rents	Rent Assignment to Third Party	Sept 21, 2010
	Discharge of Mortgage	Document to Discharge Judgment	Sept 21, 2010
	Mortgage 1 Buyer to Seller	Security Instrument for Mortgage Loan	Sept 21, 2010
	Mortgage 2 Buyer to Seller	Security Instrument for Mortgage loan	Sept 21, 2010
	Mortgage Modification	Modification of Existing Mortgage	Sept 21, 2010
	Mortgage Note 1 Buyer to Seller	Promissory Obligation of Mortgagor	Sept 21, 2010
	Mortgage Note 2 Buyer to Seller	Promissory Obligation of Mortgagor	Sept 21, 2010
	Release of Mortgagor	Discharge of a Mortgagor	Sept 21, 2010
Power of Attorney	Authorization to Close Title	Letter Authorizing Attorney to Close Title on Behalf of Client	May 3, 2010
	General Durable Power of Attorney	General Durable Power of Attorney	May 3, 2010
	General Power of Attorney with Substitute	General Power of Attorney with Substitute	May 3, 2010
	Revocation	Revocation by Principal of POA	May 3, 2010
	Sale or Purchase	POA for Real Estate Transfer	May 3, 2010
Resolutions	Corp-Mortgage & Purchase	Resolution by Corp for Mortgage/Purchase	May 3, 2010
	Corp-Sale	Resolution by Corp for Sale of Property	May 3, 2010
	LLC-Sale	Resolution by LLC for Sale of Property	May 3, 2010
	Resolution-LLC-Mortgage & Purchase	Resolution by LLC for Mortgage/Purchase	May 3, 2010

Real Estate Documents List

Sept 21. 2010

- All Documents are fully editable/customizable
- You can add unlimited number of your own forms.

Retainer Agreements	Retainer Agreement	Retainer Agreement for Representation-Full Services	May 3, 2010
	Retainer No Contract	Retainer Agreement for Representation-Post Contract Signing	May 3, 2010

Real Estate Documents List

Sept 21, 2010

- All Documents are fully editable/customizable
- You can add unlimited number of your own forms.

NJ Specific Real Estate Documents

Category	Template name	Template Purpose	Last Change Date
Acknowledgements	Entity-Deed-Proof of Subscribing Witness	Entity Subscribing Witness Acknowledgement for Proof of Deed	May 3, 2010
	Entity-Deed	Entity Acknowledgement for Proof of Deed	May 3, 2010
	Entity-Other than Deed	Entity Acknowledgement for Proof of Document other than Deed	May 3, 2010
	Entity-Other-Proof of Subscribing Witness	Entity Subscribing Witness Acknowledgement for Proof of Document other than Deed	May 3, 2010
	Individual-Deed	Individual Acknowledgement for Proof of Deed	May 3, 2010
	Individual-Other Than Deed	Individual Acknowledgement for Proof of Document other than Deed	May 3, 2010
Affidavit Consideration	Aff Con Buyer (Legal Size)	RTF-1EE - Affidavit of Consideration for Buyer	May 3, 2010
	Aff Con Seller (Legal Size)	RTF-1 Affidavit of Consideration for Seller	July 29, 2010
Affidavits	Aff Title Corp Buy (Legal Size)	Affidavit of Title Corp for Purchase	Sept 21, 2010
	Aff Title Corp Sale (Legal Size)	Affidavit of Title Corp for Sale	Sept 21, 2010
	Aff Title Estate Sale (Legal Size)	Affidavit of Title Estate for Sale	Sept 21, 2010
	Aff Title Ind Buy (Legal Size)	Affidavit of Title Ind for Purchase	Sept 21, 2010
	Aff Title Ind Sale (Legal Size)	Affidavit of Title Ind for Sale	Sept 21, 2010
	Aff Title LLC Buy (Legal Size)	Affidavit of Title LLC for Purchase	Sept 21, 2010
	Aff Title LLC Sale (Legal Size)	Affidavit of Title LLC to Sale	Sept 21, 2010
	Surv Aff Mort	Survey Affidavit for Purchase	Sept 21, 2010
	Surv Aff Sale	Survey Affidavit for Sale	Sept 21, 2010
	Contracts	Residential Contract	Residential Purchase Contract
Contract - Clauses	Contract Clauses	Various NJ specific contract related clauses for use as cut & paste	Sept 21, 2010
Deeds	Deed Entity (Legal Size)	Deed Entity for Sale of Property	May 3, 2010
	Deed Estate (Legal Size)	Deed by Estate for Sale of Property	May 3, 2010
	Deed Individual (Legal Size)	Deed by Individual for Sale of Property	May 3, 2010
	Deed Quitclaim (Legal Size)	Deed – W/No Representations of the Grantor	July 29, 2010
Information	County Recording Offices	List of County Recording Offices	Sept 21, 2010
	Municipal Information by County	List of Tax Collectors by County W/ Phone & Address Information	Sept 1, 2010
	Municipal Information	List of Tax Collectors with Phone & Address Information	Sept 1, 2010

Real Estate Documents List

Sept 21, 2010

- All Documents are fully editable/customizable
- You can add unlimited number of your own forms.

	Recording Fees	Compilation of Recording Fees for Filing Documents	Sept 21, 2010
Lease - Clauses	ISRA	Various NJ Specific Lease Related Clauses for use as cut & paste	Sept 21, 2010
Notice of Settlement	Notice of Settlement	Form to Filed before Closing	May 3, 2010
Realty Transfer Fee	Sel Res Cert Exemp	GIT/REP-3: Seller's Residency Certification/Exemption	June 8, 2010
	Sel Non Res Prepay	GIT/REP-2: Nonresident Seller's Tax Prepayment Receipt	June 8, 2010
	Sel Non Res Tax	GIT/REP-1: Nonresident Seller's Tax Declaration	June 8, 2010
	Sel File Waiver	GIT/REP-4: Waiver of Seller's Filing Requirements	May 3, 2010
	Sel File Waiver1	GIT/REP-4a: Waiver of Seller's Filing Requirement of GIT/REP Forms and Payment for Corrected Deed W/no Consideration	May 3, 2010
Tenancy Notices	Estoppel Cert	Tenant Cert. re: Lease	Sept 21, 2010
	Notice and Demand for Delivery of Possession Disorderly Tenant	Notice by Landlord to Tenant	Sept 21, 2010
	Notice and Demand for Delivery of Possession Rule Violation	Notice by Landlord to Tenant	Sept 21, 2010
	Notice and Demand for Delivery of Possession	Notice by Landlord to Tenant	Sept 21, 2010
	Notice and Demand for Delivery of Possession-Holdover	Notice by Landlord to Tenant	Sept 21, 2010
	Notice by Landlord of Termination of Tenancy at Will	Notice by Landlord to Tenant	Sept 21, 2010
	Notice of Termination of Tenancy-Tenant to Landlord	Notice by Tenant to Landlord	Sept 21, 2010
	Notice of Termination	Notice by Landlord to Tenant	Sept 21, 2010
	Notice to Cease	Notice by Landlord to Tenant	Sept 21, 2010
	Notice to Cure Breach of Covenant or Quit Premises	Notice by Landlord to Tenant	Sept 21, 2010
	Notice to Cure	Notice by Landlord to Tenant	Sept 21, 2010
	Subornation	Tenant Cert. re: Lease	Sept 21, 2010

Real Estate Documents List

Sept 21, 2010

- All Documents are fully editable/customizable
- You can add unlimited number of your own forms.

NY Specific Real Estate Documents

Category	Template name	Template Purpose	Last Change Date	
Affidavit	FIRPTA	Certificate of Non Foreign Status	May 3, 2010	
	General	General Affidavit	May 3, 2010	
	No-Consideration	Affidavit for Transfer of Property W/out Consideration	May 3, 2010	
	Deed In Lieu of Foreclosure	Affidavit with Deed in Lieu of Foreclosure	Sept 21, 2010	
	Federal Estate Tax	Affidavit for Federal Estate Tax	Sept 21, 2010	
	NYCRPTandTP-584	Affidavit for conversion to Condominium	Sept 21, 2010	
	CAR.255	Affidavit in Support of Tax Exemption	Sept 21, 2010	
	Carbon Smoke	Carbon Smoke Affadavitt	Sept 21, 2010	
	Closing Affidavit	Closing Affidavit by Parties	Sept 21, 2010	
	Law265a-Equity Purchasers	Affidavit of Compliance by Purchaser	Sept 21, 2010	
	Law265a-Sellers Affidavit	Affidavit of Compliance by Seller	Sept 21, 2010	
	Law265a-Subsequent Purchaser	Affidavit of Compliance by Subsequent Purchaser	Sept 21, 2010	
	No Consideration	Affidavit of No Consideration	Sept 21, 2010	
	RPAPL 2001	Affidavit of Restricting Covenant	Sept 21, 2010	
	Survey	Survey.Affidavit	Sept 21, 2010	
	Agreements	Condo Contract	Condo Contract	Sept 21, 2010
		Fence Agreement	Agreement between Adjoining Landowners	Sept 21, 2010
Residential Contract		Residential Contract	Sept 21, 2010	
Deeds	Administrators Deed	Administrators Deed	Sept 21, 2010	
	Deed Bargain-and-Sale-with-Covenants(Legal Size)	Deed for Transfer of Property with Covenants of Grantor	May 3, 2010	
	Deed Quitclaim(Legal Size)	Deed for Transfer of Property with No Representations of the Grantor	May 3, 2010	
	Executors Deed	Executors Deed	Sept 21, 2010	
	Warranty Deed	Warranty Deed	Sept 21, 2010	
Mortgage & Note	Collateral Assignment Of Leases And Rents	Assignment under Terms of Mortgage Agreement		
	First Mortgage	Mortgage Document to be Recorded		
	Mortgage Note	Document Evidencing the Loan Obligation		

Real Estate Documents List

Sept 21, 2010

- All Documents are fully editable/customizable
- You can add unlimited number of your own forms.

	Satisfaction of Mortgage	Mortgage Satisfaction Document	
POA	POA-Revocation	Revocation of POA	
	Power of Attorney	Power of Attorney (New. Effective Sept 12, 2010)	