

Real Estate Documents List

September 4, 2007

Common Real Estate Documents					
Category	Template #	Template name	Format	Template Purpose	Edit Date
Affidavits	RE-CO-AFF1	Surv Aff Sale	Word	Survey Affidavit (for sale of property)	03/01/2007
	RE-CO-AFF2	Surv Aff Mort	Word	Survey Affidavit (for mortgage)	03/01/2007
	RE-CO-AFF3	Aff Tit LLC	Word	Affidavit of Title - LLC	03/01/2007
	RE-CO-AFF4	Aff Tit Corp	Word	Affidavit of Title - Corporation	03/01/2007
	RE-CO-AFF5	Aff Tit Ind Mort	Word	Affidavit of Title - for Sale of Property by Individual	03/01/2007
	RE-CO-AFF6	Aff Tit Ind Sale	Word	Affidavit of Title - for Sale of Property by Individual	03/01/2007
Contracts	RE-CO-CON1	Seller Rem	Word	Contract – Use and Occupancy Agreement – Seller to Remain	03/01/2007
	RE-CO-CON2	Buyer Early	Word	Use and Occupancy Agreement Buyer to Occupy Early	03/01/2007
	RE-CO-CON3	Notice buy sel	Word	Notice to Buyer and Seller	03/01/2007
	RE-CO-CON4	Lead warn	Word	Lead-Based Paint Hazard Inspection Warning	03/01/2007
	RE-CO-CON5	Lead addendum	Word	Lead-Based Paint Hazard Inspection Addendum	03/01/2007
	RE-CO-CON6	Contract1	Word	Contract for sale of Real Estate	03/01/2007
	RE-CO-CON7	Contract2	Word	Contract for sale of Real Estate	03/01/2007
	RE-CO-CON8	Contract3	Word	Contract for sale of Real Estate	03/01/2007
Deeds	RE-CO-DEE1	Deed Exec	Word	Deed - Exec. or Admin.	03/01/2007
	RE-CO-DEE2	Deed Covenant	Word	Deed - Ind to Ind or Corp (covenant)	03/01/2007
	RE-CO-DEE3	Deed Corp	Word	Deed - Corp to Ind or Corp.	03/01/2007
	RE-CO-DEE4	Deed Indiv	Word	Deed - Ind to Ind or Corp.	03/01/2007
	RE-CO-DEE5	Deed Quit Claim	Word	Deed - Ind or Corp Quitclaim	03/01/2007
	RE-CO-DEE6	Deed Quit ClaimPL	Word	Deed - Ind or Corp Quitclaim	03/01/2007
Leases	RE-CO-LEA1	Commercial Lease	Word	Lease - Business and Commercial Use Only	03/01/2007
	RE-CO-LEA2	General Lease	Word	Lease - General (Ind. or Corp.)	03/01/2007
Letters	RE-CO-LET1	Assumption Letter	Word	Assumption Letter	03/01/2007
	RE-CO-LET2	Cover Letter1	Word	Cover Letter	03/01/2007
	RE-CO-LET3	Record-Deed-Mort2	Word	Recording Documents	03/01/2007
	RE-CO-LET4	Record-Deed-Mort	Word	Mortgage and Deed Enclosed	03/01/2007
	RE-CO-LET5	Record Docs	Word	Notice of Recording Docs	03/01/2007
	RE-CO-LET6	Record Instru	Word	Record Instrument	03/01/2007
	RE-CO-LET7	Record-Mort	Word	Record Mortgage	03/01/2007
	RE-CO-LET8	Req Payoff	Word	Require Payoff Figure	03/01/2007

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	RE-CO-LET9	Ret Mort Docs	Word	Mortgage Documents Enclosed	03/01/2007
	RE-CO-LET10	Tax-Collector	Word	Tax-Collector	03/01/2007
	RE-CO-LET11	General Letter	Word	All Purpose Letter	03/01/2007
	RE-CO-LET12	File Notice Settle	Word	Filing Notice of Settlement	03/01/2007
	RE-CO-LET13	Initial Rep Ltr	Word	Initial Representation	03/01/2007
	RE-CO-LET14	Letter Head	Word	Sample Letter Head	03/01/2007
	RE-CO-LET15	Mort Payoff	Word	Mortgage Payoff Enclosed	03/01/2007
	RE-CO-LET16	Mort Review	Word	Mortgage Review	03/01/2007
	RE-CO-LET17	Closing Date Notice	Word	Notice of Closing Date Scheduled	03/01/2007
	RE-CO-LET18	Pot Water Cert	Word	Potable Water Certificate	03/01/2007
Mortgages	RE-CO-MOR1	Discharge Mort	Word	Discharge of Mortgage	03/01/2007
	RE-CO-MOR2	Mort Note Fix Rate	PDF	Fixed Rate Mortgage Note Single Family	09/04/2007
Power of Attorney	RE-CO-POA1	POA GEN	Word	General Power of Attorney	03/01/2007
	RE-CO-POA2	POA Bus	Word	Business Power of Attorney	03/01/2007
Settlement	RE-CO-SET1	Notice Set Comb	Word	Notice of Settlement - combined	03/01/2007
	RE-CO-SET2	Notice Set Mort	Word	Notice of Settlement - mortgage	03/01/2007
	RE-CO-SET3	Notice Set Sale	Word	Notice of Settlement - sale	03/01/2007
	RE-CO-SET4	HUD1	PDF	Settlement Statement	09/04/2007
	RE-CO-SET5	HUD1A	PDF	Settlement Statement – without seller	09/04/2007
New Jersey Specific Real Estate Documents					
Affidavits	RE-NJ-AFF1	Aff Con Buyer	Word	Affidavit of Consideration for Buyer	03/01/2007
	RE-NJ-AFF2	Aff Con Seller	Word	Affidavit of Consideration for Seller	03/01/2007
	RE-NJ-AFF3	Aff Con Buyer PDF	PDF	Affidavit of Consideration for Buyer	09/04/2007
	RE-NJ-AFF4	Aff Con Seller PDF	PDF	Affidavit of Consideration for Seller	09/04/2007
Mortgage	RE-NJ-MOR1	Mortgage Note	PDF	Mortgage Note	09/04/2007
New Construction	RE-NJ-NCO1	Deed Corp – NC	Word	Deed - Corp to Individual or Corp	03/01/2007
	RE-NJ-NCO2	Deed Indiv - NC	Word	Deed - Individual to Individual or Corp	03/01/2007
	RE-NJ-NCO3	Deed QC - NC	Word	Deed - Individual or Corp Quitclaim	03/01/2007
	RE-NJ-NCO4	Deed Cove - NC	Word	Deed - Individual to Individual or Corp (covenant)	03/01/2007
	RE-NJ-NCO5	Deed QCPL - NC	Word	Deed - Individual or Corporation Quitclaim plain language	03/01/2007
	RE-NJ-NCO6	Aff Con Sel - NC	Word	Affidavit of Consideration	03/01/2007
Realty	RE-NJ-RTF1	Sel Res Cert Exemp	Word	Seller's Residency Certification/Exemption	03/01/2007

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Transfer Fee					
	RE-NJ-RTF2	Sel NonRes Tax	Word	Nonresident Seller's Tax Declaration	03/01/2007
	RE-NJ-RTF3	Sel NonRes Prepay	Word	Nonresident Seller's Tax Prepayment Receipt	03/01/2007
	RE-NJ-RTF4	Sel File Waiver	Word	Waiver of Seller's Filing Requirements	03/01/2007
	RE-NJ-RTF5	Sel File Waiver1	Word	Waiver of Seller's Filing Requirement of GIT/REP Forms and Payment for Corrected Deed with no consideration	03/01/2007
	RE-NJ-RTF6	Sel File Waiver PDF	PDF	Waiver of Seller's Filing Requirements	09/04/2007
	RE-NJ-RTF7	Sel File Waiver1 PDF	PDF	Waiver of Seller's Filing Requirement of GIT/REP Forms and Payment for Corrected Deed with no consideration	09/04/2007
	RE-NJ-RTF8	Sel Res Cert Exemp PDF	PDF	Seller's Residency Certification/Exemption	09/04/2007
	RE-NJ-RTF9	Refund Claim	PDF	Claim for Refund – Realty Transfer Fee	09/04/2007
	RE-NJ-RTF10	Protest Fee Assess	PDF	Filing of Protest of Fee Assessment	09/04/2007
New York Specific Real Estate Documents					
Settlement	RE-NY-SET1	RP5217NYC	PDF	Real Property Transfer Report – NYC	09/04/2007
California Specific Real Estate Documents					
Mortgage	RE-CA-MOR4	RE-882	PDF	Mortgage Loan Disclosure (Borrower)	09/04/2007
	RE-CA-MOR5	RE-883	PDF	Mortgage Loan Disclosure/Good Faith Estimate	09/04/2007
	RE-CA-MOR6	RE-859	PDF	Residential Mortgage Lender Notification	09/04/2007